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September 18, 2023

Welcome to the 2023-24 school year!

This email is being send to all SAC Chairs in SLC 1-5 and their principals. Attached is a summary of the **2022-23 SAC Annual Reports** from SLC 1-5. Please ensure your Annual Report is posted on your school website and that SAC website information is updates as soon as possible. You may want to review this Summary Report at your first SAC meeting.

Each SAC is encouraged to start the year reviewing their **SAC Agreement** and the Provincial Guidelines in the SAC Handbook to ensure membership aligns with both documents. I have embedded the guidelines provided in the SAC Handbook in the summary document to assist.

Thank you for your continued commitment to supporting schools in HRCE.

Susan Tomie  
Director, Programs and System Services

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**School Advisory Council  
Annual Report Feedback  
(Elementary Achievement Department)  
2022-23**

<b>School</b>	<b>Post</b> your <i>SAC Annual Report June 2023</i> to your school website.
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

*Some schools are not following the Membership Guidelines as set out in the EECD’s SAC Handbook:*

- minimum of five members, maximum of 18
- must include representation from the following membership groups –parents/guardians –school staff –community members
  - minimum of two students are required on SACs for schools with grades 7–12 –when SACs represent students from both junior and senior high schools, draw from both levels if possible
  - the term “school staff” includes teachers and support staff
  - no single group can make up more than **one-third** of the SAC membership, unless it is otherwise specified in the agreement
  - principals (or their designates) are non-voting members

Please review your SAC Agreement at start of year to ensure that the school SAC aligns with membership guidelines.

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

- Summary of work undertaken by SACs during 2022-23
- Student Success Planning (SSP)
    - ✓ Monitored and track progress with P-2/3 Literacy, Grade 4-6 math, and Student well-being.
    - ✓ Learned about and tracked teacher learning related to effective instruction- Six Pillars of Effective Reading Instruction, small group instruction, phonics instruction, mathematics fluency etc.
    - ✓ Reviewed *Student Success Survey* results
    - ✓ Reviewed Provincial Assessment results in grades 3, 6, 8
  
  - Selection of School Photographer
  - Selection of Hot Lunch Program
  - Participated in EECD consultation of *School Food and Nutrition Policy*

- Participated in EECD SAC Annual Survey and reviewed results
- Participated in HRCE Thoughtexchange on *Inclement Weather* guidelines
- Advised on spending for *Student Support Grant, Healthy Schools Grant, and SAC Grant*
- Updated school's SAC information of school website

Please list any significant milestones and success stories that the SAC would like to highlight.

Some SACs shared individual stories, many about infrastructure issues at schools such as paving, traffic, roof work. Numerous SACs are working on strategies to welcome a growing population of Newcomer families and to ensure resources to assist all students with meeting with success.

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

- Participated in Boundary Review for new school construction or Family of Schools consultation due to enrollment growth
- Participated on Transition Committee for schools with grade level re-configurations

**Statements of Revenues and Expenditures:**

**Change for 2023-24: SACs will be required to attach a copy of Detailed Category Summary from SchoolCash**

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).

Sample spending:

- Mathematics fluency resources for students and teachers
- Literacy resources for students and teachers- word walk mats, decodable texts, high interest books, culturally relevant books, magnetic board, phonic resources, EAL resources, writing resources
- Technology- Chromebook, LCDs, iPads, Mimeo, white boards
- Teacher release time
- Flexible seating
- Collaborative table spaces
- Lunch and Breakfast program supports
- School supplies
- Social Emotional Learning (SEL) resources- *Caring School Community* resources, classroom resources for student incentive behavioral supports, GSA start up costs, school assemblies
- Field trips
- Library books
- Mi'kmaq drums

- STEM resources
- Mi'kmaq flag, Progressive Pride flag, African Nova Scotian Flag
- Resources for learning centre- sensory pathways
- Audio System
- School clothing
- Art supplies, music resources, physical education equipment, outdoor play resources, bike rack, scooter shed
- Student workshops

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

Most schools did not report on spending in this area.

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation)

All SAC spending met guideline requirements in this area.